

## **Powered Mobile Equipment.**

*Special Provisions (see below)*

Nuna Training Technologies (NTT) is pleased to provide you with the following training programs.

These programs are designed to meet the request for skills development and advance skills development for entry level heavy equipment operations as well as a refresher for experienced operators.

This “New” Simulator based program will focus on three primary areas. Safety, Machine Familiarization and Basic Operations for powered mobile equipment. The proposal is based on your choice of 5 machine groups Plus the Powered Mobile Equipment General skills. Programs costs are based on a per machine cost

The program are facilitated at our Prince Albert Training Center (PATC)

Programs can also be delivered on location as required with an additional cost for on location services.

Please see program information below.

Date: July. 19, 2016

Yours truly,

**NUNA TRAINING TECHNOLOGIES**

*Saskatchewan Advanced Education Registration # 2116 II 13*

*Bob Huculak*

Bob Huculak

Manager NTT. (Nuna Training Technologies)

*Certified Training and Development Professional*

Program selection and scope:

**Powered Mobile Equipment General Skills. (Required)**

In Saskatchewan under Section 154 table 14.1 of the Occupational Health and Safety Regulations, 1996 (the regulations) workers must be trained to safely operate PME before using it on the job.

*To assist the worker in securing employment NTT has developed a in-depth study of all elements of table 14.1 Training Requirements.*

“A trained operator of powered mobile equipment is a worker who has successfully completed classroom training that includes all of the elements set out in Table 14.1 of the regulations and will complete the practical training requirements under competent person.

The focus of the training is hazard awareness and the safe operation of PME. PME training must:

- Be instructed by a competent person;
- Have a combined 16 hours of classroom and practical training;
- Meet the requirements of Table 14.1; and
- Include documented records (e.g., a certificate of completion) that states the operator has been evaluated and confirms they have met the training requirements for competency.

NOTE: A written record of the training delivered to workers required by Table 14.1 is completed and readily available.

Choosing a Trainer

Only competent trainers should be used. A competent trainer possesses the knowledge, experience, and training to perform a specific duty. A competent PME trainer must also understands the content of Table 14.1 and have experience using PME.

Training Process

For the classroom training component, the written training should cover:

- Each type of equipment the worker operates;
- The operator’s manual, when available; and
- Other relevant safety information.

After the training is completed, workers are to be evaluated to ensure they are competent in operating PME. Workers must be re-evaluated in situations where they have not been operating a specific type of PME regularly for a period of three years.



Simulator Based Training Programs: These programs utilize your choice of our “NEW “Cat, John Deere and Volvo simulators including motor grader, conventional rock truck, articulated rock truck, wheel loader, excavator and crawler tractor.

Programs are designed to meet a variety of needs from the introduction to PME to Machine Application for New Operators and refreshers for individuals with experience.

Introduction to Powered Mobile Equipment “PME”: This 30 hour program is designed for individuals wishing to explore the possibilities in a career in the operation of powered mobile equipment. You will have the opportunity to “test drive” 5 machine groups before committing to a career change or advancing in training on specific machine groups. The simulator based program is based on recommendations from Caterpillar, John Deere and Volvo construction machinery. Your choice of 5 machine types. Articulated rock truck, Rigid Frame rock truck, Motor grader, Wheel loaded, Track type tractor, Track type Excavator

Powered Mobile Equipment Applications: This simulator based program is machine group specific, 30 hours of simulator and lecture based training per machine group. The program covers all basic elements as recommended by Cat, John Deere and Volvo. This program also serves as a refresher program for operators with limited experience.

Your choice of machine groups currently available: Cat mid range; rigid frame. (773) Cat Articulated truck, (740) Cat Wheel loader (950G) Cat Track type excavator (330) John Deere motor grader (770H), Cat Steer motor grader, (14M) Volvo wheel loader, (L120) Volvo A25 articulated rock truck.

Advanced Powered Mobile Equipment Applications: This 16 hour advanced program covers a review of manual for the actual machine to be operated as well as 8 hours in the field with the instructor receiving **one on one personalized training**. The program covers any applicable brake and steering tests, start up, operations and shut down. Based on machine availability.

Current machines available:

- Bobcat skid steer loader.
- Cat IT Wheel loader.
- John Deere 27D Compact excavator.

Operator Machine Safety: This 8 hour Lecture and in field based program focuses on the safe operation of the machine. Machine groups include Counter Balance Forklift, Skid Steer Loader and compact excavator.

**Program listings:**

Below

### General Operator Safety 8 Hours per each machine type

Off Highway Ridgid Frame Haul Truck	Lecture based	Motor Grader	Lecture based
Off Highway Articulated Truck	Lecture based	Motor Scraper	Lecture based
Wheel Loader	Lecture based	Tractor Backhoe	Lecture based
Crawler Dozer	Lecture based	Skid Steer Loader	Lecture based
Track Excavator	Lecture based	Other machines available on request	
Powered Mobile Equipment General Skills <b>"Required"</b>			8-12 hour session
<b>Simulator Based Training Programs</b>			<b>Mid Range</b>
Introduction to Powered Mobile Equipment ( 5 machines)			30 hour session
Cat Off Highway Haul Truck Application			30 hour session
Cat Off Highway Articulated Truck Applications			30 hour session
Cat Wheel Loader Applications			30 hour session
Cat Crawler Dozer Applications			30 hour session
Cat Track Excavator Applications			30 hour session
Motor Grader Applications (John Deere/Cat)			30 hour session
Volvo Wheel Loader Application			30 hour session
<b>Advanced Powered Mobile Equipment</b>		<b>Lecture and Field Based Programs</b>	
Compact Wheel Loader Field And Lecture Based Programs		16 Hour session	
Compact Excavator Field And Lecture Based Programs		16 Hour session	
Skid Steer Loader Field And Lecture Based Programs		16 Hour session	

Programs are subject to minimum student enrollment requirements.

Program hours are from 9:00 AM to 4:00 PM Monday to Friday.

### NTT POLICIES AND PROCEDURES

Nuna Training Technologies Ltd. (hereinafter referred to as "NTT" and Applicant and Student herein are interchangeable.

#### Student Responsibilities:

##### Attendance:

1) Students are expected to be present and on time for each class.

Additional training or make-up training will not be extended to an absentee Student (unless in unusual cases or as discussed with the Instructor). If the student is absent from the training program for more than 10% of the program hours a certificate of completion will not be issued.

- 2) Dress code: Casual dress for classroom and simulator training.
- 3) Personal Protection Equipment (PPE) is the responsibility of the Student at their cost unless prior agreement has been made with Ntt or is considered as part of the program.
- 4) Minimum PPE consists of: certified steel toe boots, hard hat, safety glasses, reflective vest and hearing protection. These will be worn during the field training component.
- 5) Students must be of legal working age.
- 6) NTT has a “No Tolerance” policy regarding the use of alcohol or drugs during training or within the training premises. A Student under the influence of alcohol or drugs will be removed immediately from the training area.
- 7) NTT provides for a smoke-free training environment. Smoking is not allowed in classroom, in the field, around or in equipment, or near fuel supplies.
- 8) Students are prohibited from operating NTT equipment or third-party equipment without the permission of NTT and/or without an NTT personnel’s supervision.
- 9) Students must follow instruction from the NTT personnel. It is the Student’s responsibility to immediately ask for clarification if the instruction is not understood by the Student before a Student proceeds with instruction.
- 10) The student or funder is responsible for all other associated cost including and not limited to travel, meals, and accommodations.
- 11) The student or funder is responsible for any cost associated with WCB.

### **Course Fee, Deposit, Full Payment, Refund and Cancellation**

**Methods of payment are Cash, Cheque, Money Order by the funding organization prior to the program start.**

After commencing the program the student chooses not to continue then a written notice must be given to NTT.

If, at the time notice is given:

If 10% or less of the hours of instruction for the NTT program has been delivered, NTT may retain 25% of the tuition fee payable;



If more than 10% or of the program instruction hours have been delivered NTT may retain 100% of the tuition fee

Ntt is registered with Saskatchewan Advanced Education Category II

According to legislation for Category II the program costs must be payed to NTT directly from the funder. Please note that Category II Private Vocational Schools **are not required** to submit a T2202A as payment for the program is made to NTT directly from the funding organization.

An official receipt for the services will be provided

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[www.nunatraining.com](http://www.nunatraining.com)

**NEED ONLINE OPERATOR TRAINING:**

<http://nunatraining-safetyclasses.talentlms.com/>